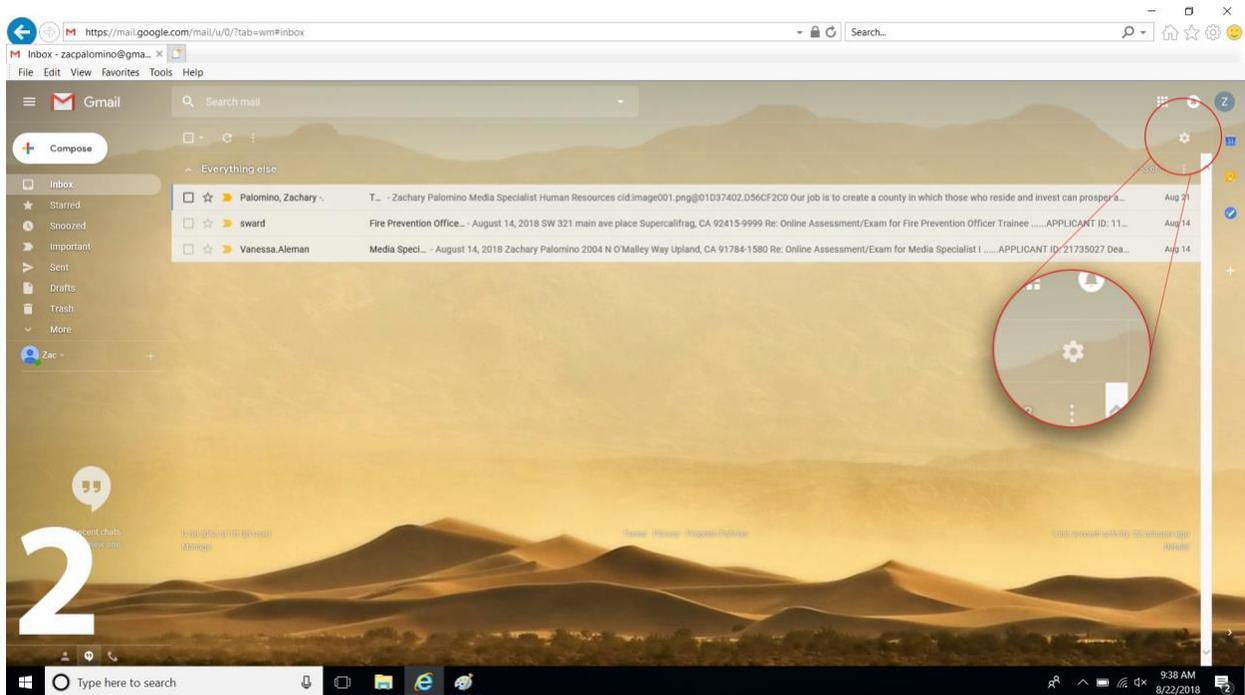
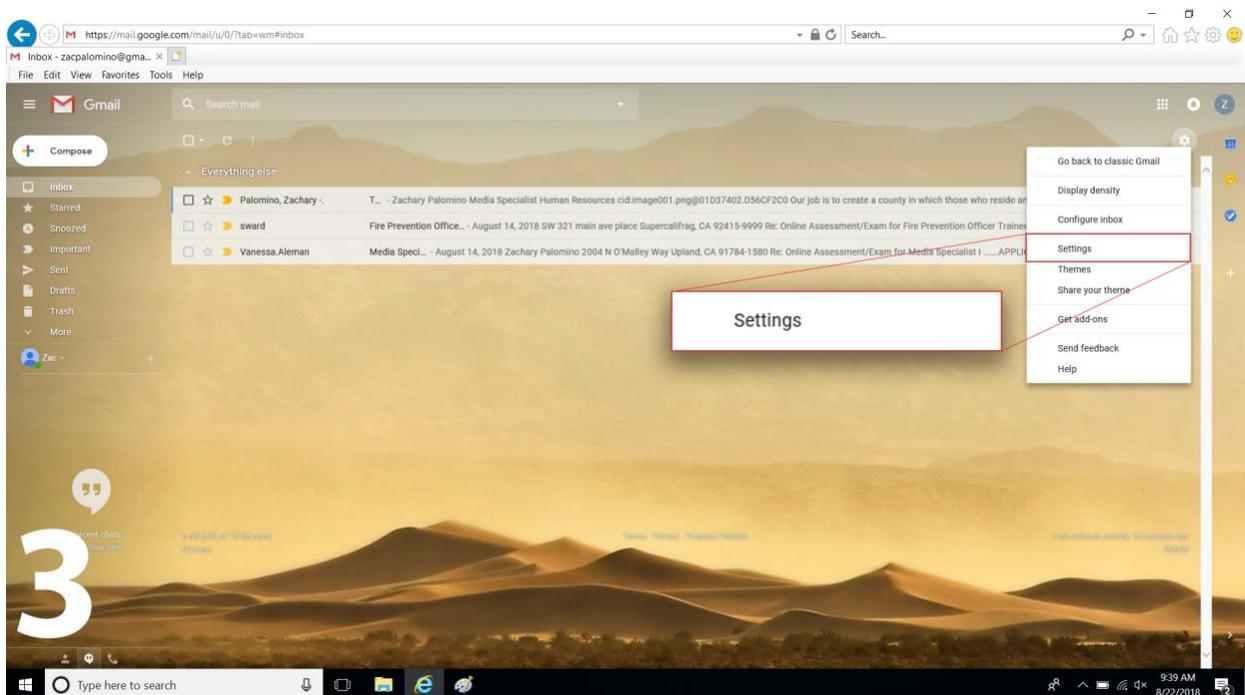


Follow these steps to ensure that you receive recruitment emails from San Bernardino County Human Resources.

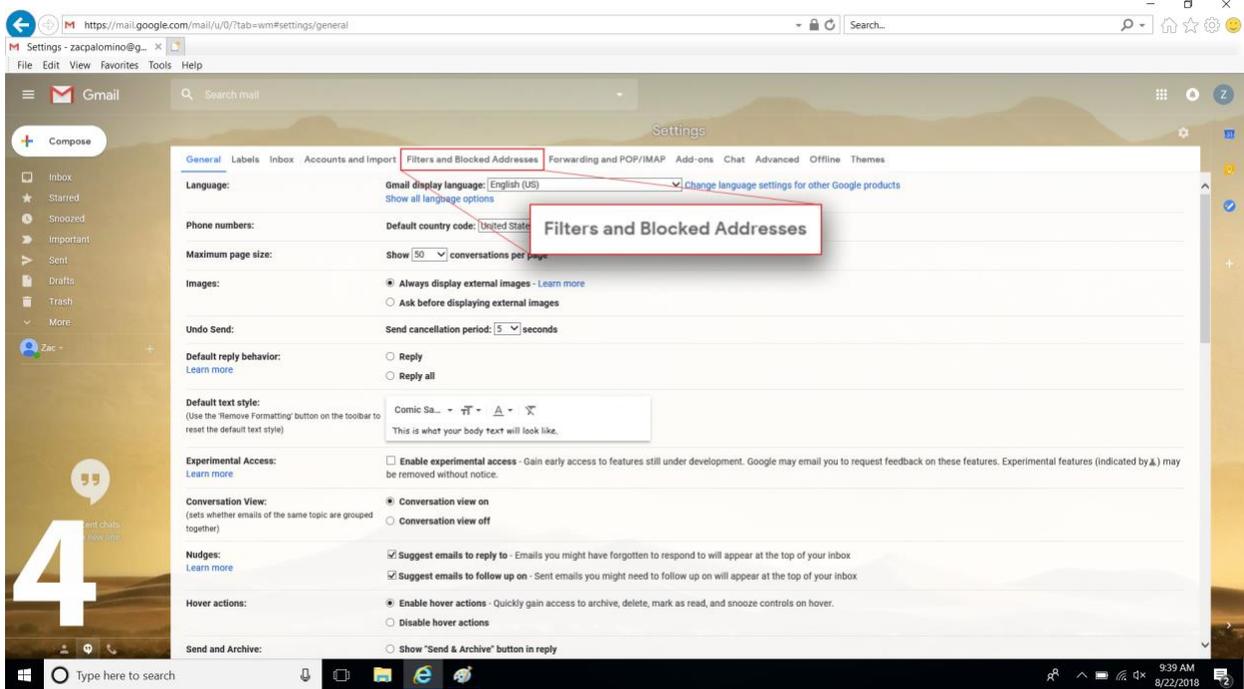
1. Open Gmail
2. Click on the settings icon



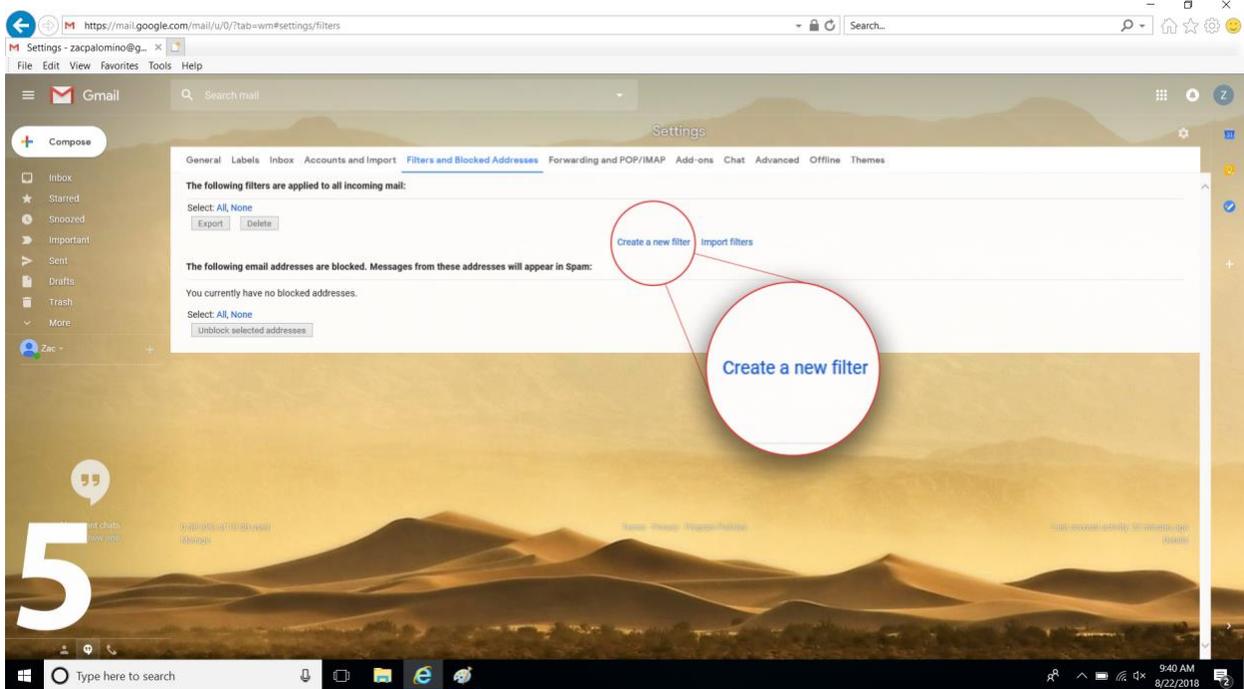
3. Click on settings



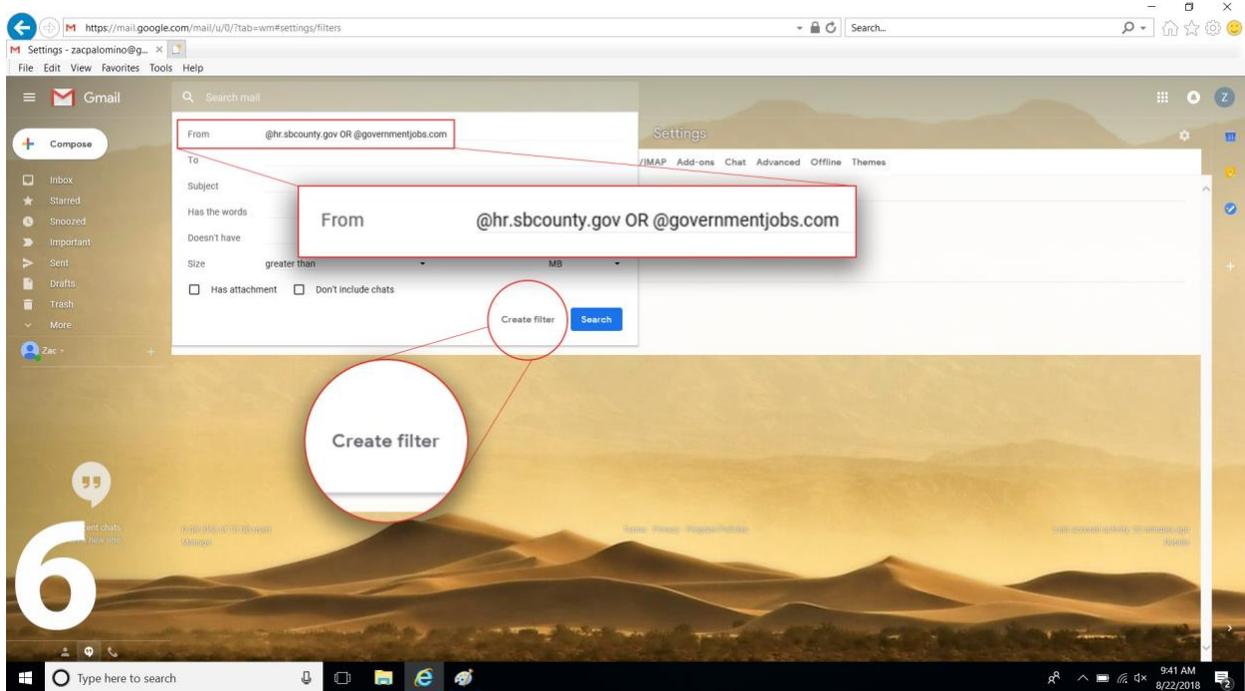
4. Click on filters and blocked addresses



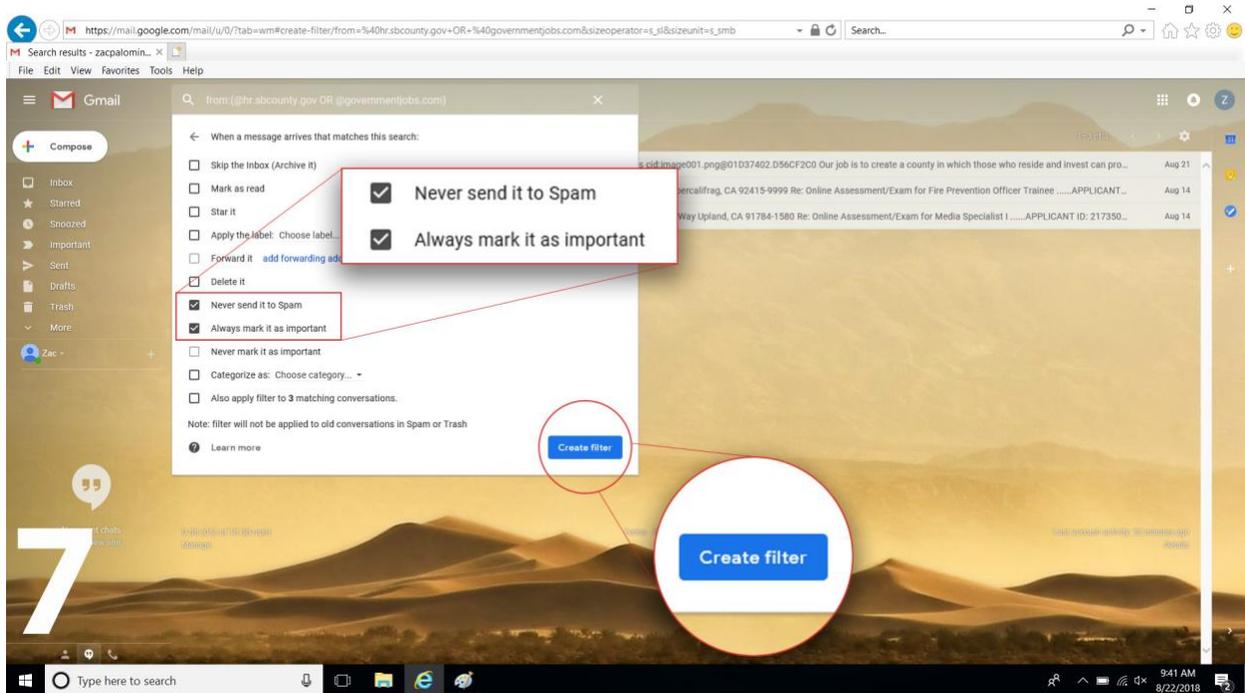
5. Click on create a new filter



6. Copy & paste or type in (@hr.sbcounty.gov OR @governmentjobs.com) in the “From” section and click create filter



7. Check “Never send it to spam” and “Always mark it as important” and click create filter



8. Done